Berkhamsted Christmas Tree Festival 2026 - Exhibitor FAQs

What is the Berkhamsted Christmas Tree Festival?

It is a community event where local businesses, charities, schools, clubs and community organisations decorate a Christmas tree and compete for the public's vote. Visitors make a small donation to vote for their favourite tree, with proceeds supporting local causes.

When and where is the festival taking place?

The festival will be held on Saturday 5 December 2026 at St Peter's Church, Berkhamsted

Who can enter?

Local businesses, Charities, Schools, Sports clubs, Community groups, Voluntary organisations.

What is the entry fee and what does it include?

The entry fee is £30 per tree. This includes: A Christmas tree supplied by the Berkhamsted Citizen Association, participation in the festival and promotion as part of the event.

Do I need to provide my own tree?

No. All trees are supplied and are of a similar size to ensure fair judging.

How large are the trees?

Trees will be approximately 5ft.

When can we decorate our tree?

Trees can be decorated during the following times: Friday 4 December 2026 (late afternoon/evening) and Saturday 5 December 2026, 8:30am - 10:00am

Do we need to stay with our tree during the event?

No. Exhibitors are not required to attend during visitor opening hours. Once your tree is decorated and ready, you can leave it on display for the duration of the festival.

When can visitors see the trees?

The festival will be open to visitors from 10:00am until 4:00pm on Saturday 5 December 2026. With a small entry fee that goes towards the charities and local causes.

Which charities and local causes benefit?

The Hospice of St Francis, Berkhamsted Castle Trust and St Peter's Church

90% of donations will be shared between the nominated local causes, with 10% retained to help cover festival running costs and future event sustainability.

How does the voting work?

Visitors can view all the trees and vote for their favourite using the paper provided.

When will winners be announced?

Winners to be announced on Saturday from 4:30pm after the Best Dressed Shop Window competition.

Is there a limit on the number of exhibitors?

Yes. The number of trees available is limited, so entries will be accepted on a first-come, first-served basis.

What theme should we use?

You are free to choose any theme that reflects your organisation, provided it is suitable for a family-friendly community event. Whether your design is traditional, creative, around the local community, humorous or innovative, we encourage you to showcase your organisation's personality.

Are there any restrictions on decorations?

Decorations should: Be securely attached, suitable for a church setting and family audience and not present a fire or safety risk.

Can we use lights on our tree?

Yes, but please note that there will be no access to power sockets within the church.

If you would like to include lights as part of your display, they must be battery-powered and self-contained. Please ensure any batteries are fully charged before the festival opens.

Can we share our participation on social media?

Absolutely. We encourage exhibitors to promote their involvement and invite colleagues, customers, supporters, friends and family to visit.

Not already signed up or have someone who might be interested?

How do we reserve a tree?

To secure your place, please reply to the invitation email or contact the organising team. Once your entry is confirmed, further information about setup and logistics will be provided.

Contact Liam on membership@berkhamstedcitizens.org.uk